LIST OF KEY OCCUPATIONS IN THE PETROLEUM AND NATURAL GAS INDUSTRIES

Prepared by the NATIONAL PETROLEUM COUNCIL

LIST OF

KEY OCCUPATIONS

IN THE

PETROLEUM AND NATURAL GAS

INDUSTRIES

April 1969

Prepared by the

NATIONAL PETROLEUM COUNCIL'S COMMITTEE ON PETROLEUM AND GAS INDUSTRIES MANPOWER REQUIREMENTS

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Prepared by the National Petroleum Council

in response to a request from the

Department of the Interior

LIST OF

KEY OCCUPATIONS

IN THE

PETROLEUM AND NATURAL GAS

INDUSTRIES

* * * * * * * * *

A selected listing of occupations with Dictionary of Occupational Titles and Codes, or Definitions references, representative of the skills needed for continuity of operations and the availability of essential products.

The listing is restricted to "key occupations" and does not represent the full manning requirements. In general, occupations needing less than six months accelerated training have been omitted.

Occupations listed under the right hand column refer to those listed in the U.S. Department of Labor Dictionary of Occupational Titles (1965) Volumes I and II, Third Edition.

This list does not include chemical plant occupations.

Prepared as a Supplemental Section

to the

National Petroleum Council Report

Skills and Occupations of People in the United States Oil and Gas Industries

Issued: March, 1969

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CENTRAL AND OTHER PRINCIPAL

OFFICES

GENERAL DESCRIPTION

These establishments are primarily engaged in corporate and general administrative, supervisory, purchasing, engineering, traffic, financial and accounting, personnel, labor relations and other management functions performed centrally for other establishments of the same company.

In some cases all or part of these functions may be conducted in a major operating establishment. This would be the likely situation in the case of a small company, partnership, or individual proprietorship.

CORPORATE - KEY OCCUPATIONS

Individuals classified as officials, managers, proprietors or agents, who are concerned with the business affairs of a company or enterprise, many of whom are company directors or responsible to a board of directors. May be located in a parent company or subsidiary's central headquarters; some may be located in other principal offices of the company.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIO	CODE
Chairman of the Board	President Special Additional Definition - A director presides at Board meetings, and may presistockholder meetings, in which the transactions, accounts, and affairs of the conare reviewed and passed upon, including election of Board members and corporate officers and other corporate officers and other authorizations usual to a Board's province. May also serve as chief executof a company.	
President	President	189.118 022
Vice President (Executive - Senior - Function)	Vice President	189.118 026
Secretary	Administrative Secretary	169.168 018
Assistant Secretary	Administrative Secretary	169.168 018
Treasurer Assistant Treasurer	Treasurer Treasurer	161.118 018 161.118 018
Controller Assistant Controller	Controller Controller	186.118 014 186.118 014
General Counsel	Lawyer, Corporation	110.118 026
Stock Transfer Agent	Stock-Transfer Clerk, Head	249.138 018

Officials, managers and professionals concerned with and responsible for proper and economic use of assigned resources in such forms as physical assets, money, materials and human talent; for planning, organizing, directing, coordinating, guiding and otherwise controlling the activities of the business or assigned segment; for invention, innovation and efficiencies; and for internal and external relationships required to accomplish objectives.

May be located in a parent company or subsidiary's headquarters; some may be located in other principal offices of the company.

Occupations are usually further defined according to field of activity or function, e.g., exploration, production, manufacturing, transportation, marketing, credit, employee or public relations, etc.; by organizational level, e.g., department, division, section, etc.; and by geographical province, e.g., head office, region, area, division, district, etc.

1 1000000000000000000000000000000000000	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Chairman of the Board	(See corporate definition)	189.118 022	
President	President	189.118 022	
Vice President (Executive - Senior - Function)	Vice President	189.118 026	
Director, of - General Manager, of - Coordinator, of -	Manager, Industrial Organization Manager, Industrial Organization Manager, Industrial Organization	189.118 018 189.118 018 189.118 018	
General Superintendent	Production Superintendent	183.118 014	
Manager, Credit	Manager, Credit and Collections	168.168 050	
Manager, Insurance	Manager, Insurance	186.118 030	
Manager, Purchasing Buyer	Purchasing Agent Purchasing Agent	162.158 102 162.158 102	
Manager, Supplies (Oil & Gas)	Manager, Contracts	163.118 014	
Manager, Traffic	Manager, Traffic	184.168 094	
Manager (Field Office)	Manager, Branch	183.118 010	
Office Manager	Manager, Office	169.168 062	
Assistant, to -	Junior Executive	189.168 014	
Supervisor, Section	Chief Clerk II	169.168 026	
Security Officer	Security Officer	189.168 022	

PROFESSIONALS AND SEMI-PROFESSIONALS KEY OCCUPATIONS

May be located in a parent company or subsidiary headquarters - or in other principal offices of the company.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE	*****
A THE VALUE OF THE PARTY OF THE	- LA Libration		
Accountant	Accountant	160.188	
	Accountant, Cost	160.188	
	Accountant, Tax	160.188	
	Accountant, Budget	160.188	
	Accountant, Systems	160.188	0.50
Actuary	Actuary	020.188	010
Architect	Architect	001.081	010
Attorney	Lawyer, Corporation	110.118	026
Attorney	Lawyer, Real Estate	110.118	038
200 V	Title Attorney	110.118	
	Tax Attorney	110.118	
	Claim Attorney	110.118	010
Auditor	Auditor	160.188	038
Computer Operator	Digital-Computer Operator	213.382	018
comparer operator	Special Additional Definition - C		
	computer and related equipment.		
	journeyman level requiring a pers		
	in the operation of a computer ar	nd its con	mpon
	ents. The system includes such of		
	magnetic tape units, printers, ca		
	and punches.		
Allega to the second second		000 100	026
Computer Programmer	Programer, Business	020.188	020
Computer Programmer	Programer, Engineering and		
	Scientific	020.188	030
Draftsman	Draftsman, Oil and Gas	017.281	062
Draftsman	Draftsman, Map	017.281	058
Economist	Industrial Economist	050.088	022
Parimon	Facinacy		
Engineer Chemical	Engineer Chemical	008.081	014
Civil	Civil	005.081	
Corrosion	Electrolysis-And-Corrosion-	003.001	014
COTTOSION	Control	003.187	030
Electrical	Electrical	003.187	
Industrial	Industrial	012.188	
Mechanical	Mechanical	007.081	
Petroleum	Petroleum	010.081	
Gas	Petroleum	010.081	
Metallurgist	Metallurgist, Physical	011.081	
Welding	Mechanica1	007.081	038
Engineer/Analyst (Systems)	Mathematical Technician	020.188	022
Engineer/maryst (bystems)	(Alternate Title: Engineering		
	Analyst II)		

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE	_
Engineer/Analyst (Systems)	Engineering Analyst I (Alternate Title: Systems Analyst, Engineering - Scientific)	020.088	010
Hygienist/Toxicologist	Biochemist	041.081	030
Industrial Hygienist	Industrial Hygienist	079.188	010
Industrial Toxicologist	Industrial Health Engineer	012.188	034
Job Analyst	Job Analyst	166.088	010
Labor Relations Specialist	Labor Relations Specialist	169.118	022
Librarian	Librarian	100.168	026
Manager/Supervisor (Computer Center)	Manager, Electronic Data Processing	169.168	058
Manager/Supervisor Employee Relations Employment and Recruitment Training Wage and Salary Labor Relations Safety Benefits and Records	Manager, Personnel Manager, Employment Director, Educational (Education) Salary-and-Wage Administrator Director, Industrial Relations Director, Safety Benefits-and-Service-Records Supervisor	166.118 166.168 166.118 169.118 166.118 166.118	026 010 026 014 018
Mathematician	Mathematician	020.088	018
Nurse	Nurse, Staff, Occupational Health Nursing	075.378	026
Operations-Research Analyst	Operations-Research Analyst	020.088	022
Physician .	Physician, Occupational	070.108	070
Placement Specialist	Employment Interviewer II	166.268	018
Physical Scientists Chemist Geologist Geophysicist Physicist	Chemist, Analytical Chemist, Inorganic Chemist, Organic Chemist, Physical Geologist Geophysicist Physicist	022.081 022.081 022.081 022.081 024.081 024.081 023.081	034 042 046 018 038
Safety Engineer	Safety Engineer	012.081	010
Safety Specialist	Safety Inspector	168,284	010
Statistician	Statistician, Physical Science and Engineering	020.188	046
Surveyor	Surveyor	018.188	026
Systems Analyst	Systems Analyst, Business- Electronic Data Processing	012.168	022
Translator	Translator	137.288	022

OFFICE GENERAL - KEY OCCUPATIONS

Experienced workers and "lead supervisors" who are part of the manager and professional support groups in a parent company or subsidiary's headquarters and in the principal offices and establishments of the company. Occupations are generally described according to activity or function, e.g., accounting, cost, tax, budget, material, traffic-rate, dispatching, cashier, etc. - and by organizational and geographical province, e.g., personnel, credit, division, district, etc.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	AL TITLES CODE
Analyst, Rate	Statistician, Applied	020.188 034
Bookkeeper	Bookkeeper I	210.388 022
Clerk, Senior	Chief Clerk Clerical Technician	169.168 026 161.268 010
Engineer (Building)	Stationary Engineer	950.782 054
Secretary	Secretary	201.368 018
Stenographer, Legal	Stenographer	202.388 014
Superintendent (Building)	Maintenance Foreman	891.138 014
Supervisor Tariffs Rates	Rate Engineer Rate Supervisor	161.188 010 222.138 022
Tabulating Machine Operator	Tabulating-Machine Operator	213.782 010

PETROLEUM PRODUCTION AND NATURAL GAS

PROCESSING DIVISION

KEY OCCUPATIONS IN PETROLEUM PRODUCTION AND NATURAL GAS PROCESSING DIVISION

GENERAL DESCRIPTION

ACTIVITY

This industry division is composed of establishments primarily engaged in the search for, discovery, development and operation of crude petroleum and natural gas field properties and gas processing plants. Incident to this effort is the secondary objective of locating and exploiting deposits of non-hydrocarbon minerals.

Major activities are exploring for prospects; acquiring land and leases; drilling of exploratory and field development wells; completing and equipping wells; producing and operating surface equipment and liquid hydrocarbon extraction plants; and all other activities incidental to making crude oil, liquid hydrocarbons and natural gas marketable or useable up to the point of shipment from the producing properties and plants.

SPECIAL CHARACTERISTICS

The inherent risk factors of exploration, the physical difficulties involved in drilling on land and offshore to great depths with potential hazardous pressures, the safe and efficient exploitation of field reservoirs - all require extensive dependence on research and technology.

State conservation laws generally cover the spacing, drilling, casing, completion, and operation of oil and gas wells.

This industry division depends on a large number of general and specialized service establishments that are (1) primarily engaged in drilling wells for oil and gas for others on a contract, fee, or other basis, (2) primarily engaged in geophysical, geological and other exploration work on a contract, fee, or other basis, and (3) primarily engaged in performing oil and gas field service such as excavating slush pits; grading and building foundations at well locations; well surveying; shooting wells; perforating casing; acidizing and chemically treating wells; hydraulically fracturing wells; and cleaning out, bailing, swabbing wells; designing, manufacturing, and installing well equipment such as Christmas trees, casing heads, packers, plugs; furnishing and pumping cement to seal and isolate producing horizons around casing; and many other related services.

ORGANIZATION

This industry division's activities may be organized and conducted in a separate company, large or small; in a functional department of an integrated company; in geographical regions, areas, divisions, districts, fields, plants and laboratory establishments.

The activities are customarily classified into four general categories, namely: Exploration, Drilling and Production, Natural Gas Processing, Exploration and Production Research and Technical Services.

EXPLORATION - KEY OCCUPATIONS

Exploration is concerned with finding new oil, gas, and mineral resources to meet increasing demands and replace depleted reserves. It is conducted by two closely coordinated prospecting teams commonly known as geological and geophysical groups. These groups are assisted by scouts who collect information on local industry activity such as leasing and well drilling.

GEOLOGICAL

The geological group consists of geologists and geological specialists, such as paleontologists and stratigraphers, who collect, study, and interpret geological data to determine the most favorable structures where new oil, gas, and mineral reserves might be found. Geologists conduct surveys in the field and make maps of geological formations exposed at the earth's surface; they construct lithologic logs of the subsurface from drill cuttings and cores and prepare maps of subsurface conditions and formations by correlating and integrating all available geological and geophysical information and data. Based on the results of this work, decisions are made to embark upon extensive exploration programs, acquire or surrender acreage, and drill wildcat wells.

	DICTIONARY OF OCCUPATION		
INDUSTRY TITLE	TITLE	CODE	
Captain (Marine Craft)	Master, Ship (water trans.)	197.168 026	
Draftsman	Draftsman, Geological	010.281 018	
Draftsman, Supervisor	Supervisor, Mapping	017.168 014	
Driller (Geologic)	Prospecting Driller	930.782 050	
Economic Geologist	Geologist Special Additional Definition who searches for economic ore his knowledge of geology, chem physics. Exploration involves the size, shape, position, and ore body. A well-trained expl brings to bear the specialties phologist, mineralogist, petro geologist, and stratigrapher t economic mineral resources. I work to map outcropping and/or rocks occurring in an area as tion, mineralogy, alteration, structural complexities affect mineralization. Indications o may be producing mines; shows outcroppings or trenches; geoc cal, and/or radioactive geophy Prepares surface and subsurfac sections depicting the stratig composition, and structural or faults, fractures, volcanic in breccia pipes, veins and other aerial photographs, evaluates physical surveys, and determi chemical analyses the various in a rock body. Directs core to recover rock samples for an	024.081 018 A professional deposits using istry, and a knowledge of value of an orationist that of the geomorlogist, photoohelp locate nvolves field subsurface to their compositional anomalies, hemical, electrisical anomalies. e maps and cross raphic arrangement ientation of beds, strusions, necks, strata. Examines results of geomes through metal fractions drilling programs	
	contents. Recommends acquisition, retention, or release of property leases, claims, options,		
	fee ownerships and operation of Prepares geologic reports and research data, and recommends and study. Estimates ore reseapplication of results from drassays and consults with Mining concerning additional economic methods. Usually assists explication actual mining operation mapping of ore body reserves and designated mine geologist or property of the prepared to t	maps, interprets further action rves through ill data and g Engineers and mining oitation team s in detailed nd may then be	

geologist.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE
Engineer (Marine Craft)	Engineer (water trans.)	197.130 014
Geological/Geophysical Information Analyst	Engineering Analyst I	ciences. Con- nical formula- omputer. prepares ams, and processing by athematics and lities and e in the field r technical es to the al problems puter technology ssing and per- ubroutines for expands on s, to simplify
Area/District Geologist	Geologist	024.081 018
Geologist, Engineering	Geologist, Petroleum	024.081 022
Geologist, Petroleum	Geologist, Petroleum	024.081 022
Laboratory Technician	Laboratory Assistant I Laboratory Tester I	024.381 010 029.281 018
Mineralogist	Mineralogist	024.081 050
Paleontologist	Paleontologist	024.081 062
Petrologist	Petrologist	024.081 066
Paleontological Technician	Paleontological Helper	024.384 010
Photogeologist	Photogeologist	024.081 070
Photogrammetrist	Photogrammetrist	018.281 018
Stratigrapher	Stratigrapher	024.081 078
Structural Geologist	Geologist Special Additional Definition - laboratory studies of structural the earth, including folds, faul scale deformational features see textures and fabrics of rocks; i history of development of a regi from field and laboratory invest locates structural traps for oil defines areas where other minera might occur.	features of ts, and smaller- n in the nterprets the on or area igations; and gas, and
Surveyor	Surveyor, Geophysical Prospectin Surveyor	g 018.188 046 018.188 026

GEOPHYSICAL .

The geophysical group is composed of geophysicists, seismologists, electrical engineers, physicists, and mathematicians who conduct geophysical surveys in the field and, based on their interpretation of the results of this work, construct maps showing subsurface formations and structures. This information is closely integrated with the results of studies made by the geologists. This group utilizes various complex physical and electrical instruments, such as the seismograph, gravimeter, magnetometer, and electrical-resistivity measuring devices. The jobs are highly technical and require people with academic and specialized training followed by practical experience to qualify for this work.

•	DICTIONARY OF OCCUPATIONA	LTITLES
INDUSTRY TITLE	TITLE	CODE
Captain (Marine Craft)	Master, Ship (water trans.)	197.168 026
Civil Engineer	Civil Engineer	005.081 014
Computer	Computer, Prospecting	010.288 010
	Computer, Seismograph Computer, Chief, Seismograph	010.288.014 010.168 005
Draftsman	Draftsman, Mechanical Draftsman, Geophysical	007.281 014 010.281 022
Driller (Shothole)	Prospecting Driller	930,782 050
Electrical Engineer	Electrical - Prospecting Engineer	003.081 026
Engineer (Marine Craft)	Engineer (water trans.)	197.130 014
Equipment Designer	Tool Engineer (profess & kin)	007.081 070
Equipment Mechanic	Machinist I (mach: shop)	600.280 030
Geological/Geophysical Information Analyst	Engineering Analyst I (profess & kin) 020.088 010 Special Additional Definition - Development of computer applications to earth sciences. Converts scientific, and other technical formulations to format processable by computer. Resolves symbolic formulations, prepares logication charts, block diagrams, and encodes resolvent equations for processing by applying knowledge of advanced mathematics and understanding of computer capabilities and limitations. Has broad knowledge in the field of geology and confers with other technical personnel to evolve new techniques to the solution of geological geophysical problems using the latest advances in computer technolog Supervises Electronic Data Processing and personnel involved. Develops new subroutines for specific area of application or expands on applicability of current programs, to simplify statement, programming, or coding of future problems.	
Area/District Geophysicist	Geophysicist	024.081 038

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES	
Geophysical Technician (petrol. production)	Technician Special Additional Definition - Works in direct support of Geophysical Engineers and Geophysicists by using theoretical and practical knowledge of geophysical principles; may assist in operation and maintenance of analog and digital seismic recording instruments, supervise field laborers; is responsible for operation and minor maintenance of digital and analog playback computers and related electronic equipment.		
Instrument Mechanic	Instrument-Maker-and-Repairman Instrument Repairman I (any ind)	600.280 026 710.281 058	
Observer	Observer, Seismic Prospecting Observer, Electrical Prospecting Observer, Gravity Prospecting	010.168 018 010.288 018 010.288 022	
Party Supervisor	Observer, Seismic Prospecting	010.168 018	
Radar, Radio Operator	Radio Officer (water trans)	193.282 022	
Radar, Radio Repairman	Radio Mechanic II (any ind) Electronics Mechanic (any ind)	823.281 030 828.281 022	
Seismologist	Geophysicist Geophysical Prospector	024.081 038 024.081 034	
Seismologist, Party Chief	Manager, Field Party, Geophysical Prospecting	181.168 010	
Shooter	Shooter, Seismograph	931.381 014	
Surveyor	Surveyor Surveyor, Geophysical Prospecting	018.188 026 018.188 046	

SCOUTING

Scouts are responsible for the collection and dissemination of local drilling, land and geophysical data.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES	
INDUSTRY TITLE	TITLE	CODE
Chief Scout	Scout, Chief	010.168 030
Scout	Scout	010.288 026

LAND - KEY OCCUPATIONS

Land is responsible for the acquisition of land and leases, curing of titles, and the maintenance of land records and royalty payments. These activities may be performed by two groups, generally designated as land, and title and rental groups.

LAND GROUP

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE
Draftsman	Draftsman, Map (profess & kin)	017.281 058
Area/District Manager	Manager, Leasing	186.118 034
Land Man	Leaseman	191.118 030
Supervisor, Drafting	Draftsman, Map	017.281 058
Supervisor, Surveying	Surveyor	018.188 026
Survey Party Chief	Surveyor	018.188 026
Surveyor	Surveyor	018.188 026

TITLE AND RENTAL GROUP

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE
Analyst.	Title Clerk	162.288 010
Senior Analyst	Title Examiner I (profess & kin)	119.288 018
Supervisor (Title Rental and Records)	Manager, Rental Department	186.168 038
Supervisor (Title)	Title Supervisor (profess & kin)	119.168 018

DRILLING AND PRODUCTION KEY OCCUPATIONS

These occupations are concerned with the drilling of field wells and of exploratory (wildcat) wells at locations determined by exploration; the proper development of oil and gas reserves including reserves acquired by purchase; the daily production from properties and gas processing plants; and the maintenance of facilities and equipment.

OPERATIONS

Production operations are handled primarily by men with technical training and experience in drilling and production operations. They are responsible for drilling, testing, and treating exploratory and development wells and producing these wells in accordance with federal, state, and company regulations. Also, they are responsible for the day-to-day maintenance of facilities and field equipment.

SUPERVISORS - responsible for the initiation, coordination, development and completion of optimum producing oil and gas wells. Inherent in achieving this end objective are: maximum utilization of existing and potential human, material and natural resources, establishment of over-all programs of production, maintenance and safety and, finally, the achievement of these goals within established legal and economic boundaries.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Boat Captain	Master, Ship (water trans.)	197.168 02	
Boat Engineer	Engineer (water trans.)	197.130 01	
Construction and/or Maintenance Foreman	Foreman, Pipe Lines	862.131 01	
Development Foreman	Foreman, Production	939.131 01	
Area/District Gauger	Gager, Chief	914.134 01	
Area/District Superintendent/Manager	Superintendent, Drilling and Production	181.168 01	
Driller	Cable Driller Rotary Driller	930.280 01 930.782 05	
Drilling Foreman	Foreman, Production	939.131 01	
Drilling Superintendent	Superintendent, Drilling and Production	181.168 01	
Field Superintendent	Superintendent, Drilling and Production	181.168 01	
Lease Foreman	Foreman, Production Gasman, Head	939.131 01 549.131 01	
Material Supervisor	Manager, Warehouse (any ind) Manager, Chief Material	184.168 11 184.168 07	
Port Captain	Superintendent, Marine	184.168 18	
Production Engineer, Chief	Petroleum Engineer, Chief	010.168 02	
Water System Foreman	Foreman, Pumping Station	954.130 01	

FIELD WORKERS - under the general supervision of Driller, Production Foreman, or Maintenance Foreman, these men are responsible for completing the objectives of their supervisors (as described above). They perform the actual functions of: derrick building, pipe setting, perforating formations, pumping, well workovers, engine overhaul and maintenance, transportation and storage of materials and many others associated with the drilling and maintenance of oil or gas wells.

	DICTIONARY OF OCCUPATION	and a filtramental and a state of the state
INDUSTRY TITLE	TITLE	CODE
Able-Bodied Seaman	Able Seaman	911.884 010
Derrickman	Derrickman	930.782 026
Deckhand	Deckhand	911.887 022
Electrician	Electrician	824.281 014
Lease Gas Processor and Gauger	Gasman	549.782 018
Logging/Perforating/Oil Well Services Unit Operator	Hoist Operator	932.883 014

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Maintenance Mechanic	Maintenance Mechanic	638.281	022
Maintenance Technician	Maintenance Technician	638.281	026
Machinist	Machinist I	600.280	030
Materials Coordinator	Materials Coordinator	221.168	010
Meterman	Meter Repairman	710.281	066
Motorman	Rotary-Rig Engineman Oil-Tool Maintenance Man Clean-Out Driller	950.782 629.381 930.883	014
Pumper Gauger	Oil Pumper	914.782	014
Pump Repairman	Pump Serviceman	630.281	046
Radio Technician	Radio Repairman	720.281	010
Tester	Tester	029.281	026
Tool Dresser	Oil-Tool Maintenance Man Tool Dresser (petrol. production)	629.381 639.781	
Truck Driver, Heavy Duty	Truck Driver, Heavy	905.883	022
Welder	Welder, Combination	812.884	014
Well Cleaner	Clean-Out Driller	930.883	014
Well-Logging Operator	Well-Logging Operator, Mud Analysis	010.281	038

ENGINEERING

Professionals and semi-professional workers are seeking new and better methods for the recovery of underground liquid and gas reserves. A basic part of this objective is developing programs such as gas lift, water flood, multi-zone production, increased drilling depths, etc. Secondary to the actual recovery operations are engineering features such as the development of corrosion-resistant metals, large offshore drilling platforms, etc.

The industry titles marked with an asterisk (*) generally have duties which are more nearly defined by Petroleum Engineer 010.081 022. However, all such personnel must be qualified to perform or have the formal educational background and potential to perform in one of the engineering disciplines as defined in the Dictionary of Occupational Titles as:

Civil Engineer	005.081 014	Mechanical Engineer	007.081 038
Chemical Engineer	008.081 014	Industrial Engineer	012.188 030
Electrical Engineer	003.081 018	Petroleum Engineer	010.081 022
Electronic Engineer	003.081 034	3,112,112,112	

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
*Area/District Engineer	Chemical Engineer Mechanical Engineer	008.081 014 007.081 038	
*Civil Engineer	Civil Engineer Construction Engineer	005.081 014 005.081 018	

INDUSTRY TITLE	DICTIONARY OF OCCUPATION TITLE	CODE
*Corrosion Engineer	Electrolysis-and-Corrosion- Control Engineer	003.187 030
*Development Engineer	Tool Engineer	007.081 070
Development Geologist	Geologist, Petroleum	024,081 022
Draftsman	Draftsman, Oil and Gas	017.281 062
Drilling Engineer	Petroleum Engineer	010.081 022
Electrical Engineer	Electrical Engineer	003.081 018
Engineering Aide	Mechanical-Engineering	
Engineering Manager	Technician Petroleum Engineer, Chief	007.181 026 010.168 022
Head Chainman	Engineer, Chief Chainman (any ind)	010.168 010 018.687 010
Instrumentman	Instrument Man	018.188 014
	Level Man Transit Man	018.188 018 018.188 050
Laboratory Technician	Laboratory Assistant	024.381 010
Log Engineer	Formation-Testing Operator	930.281 018
Mechanical Engineer	Mechanical Engineer	007.081 038
	Technician Special Additional Definition support of Petroleum Production personnel by using theoretical knowledge of fundamental engire to develop, record, analyze, a areas of Drilling, Production In Drilling area, may plan driver procedures including cost programs, and comparison of propertives; casing design; well sketches of well bores and comdures; collaborate with Field (Superintendent Drilling & Professional Programs, and concerning field workover problems such as runt tubular goods, setting liners, treating, controlling well kind tion of drilling programs. In may develop specifications for locations, miscellaneous const supervise selected constructions in the supervise selected construction of protective coat corrosion problems, analyze coand maintain surveillance of control of quality of water in additional oil recovery or wat projects; maintain records of reservoir pressure, casing prosubsurface temperatures; schedulations and maintain surveillance stemperatures; design artificiations and maintain surveillance stemperatures; design artificiations and maintain surveillance supervise oil and gas well testing su	on Engineering and practical meering principles and report data in and Natural Gas alling and work- estimates, well erformance with al histories and apletion proce- Superintendent oduction drilling and aing high-strengtl cementing, mud aks, implementa- a Production area eroads, well eruction projects on and maintenance station; supervise control programs; ajected either in ter disposal storm chokes, essures, and alule pressure/ echart data and to determine fluid subsurface al lift installa- ce of performance

TITLE

CODE

Petroleum Engineering Technician Special Additional Definition - Continued analysis including interpretation of dynamometer measurements, compute open-flow potential of gas wells, gas-oil ratios, productivity index, and reservoir pressure build-up; supervise installation and operation of lease automation equipment, analyze malfunctions and repair or call proper specialist to repair; assist with planning, installation and maintenance of communication, telemetering, and supervisory control systems; .follow up equipment and material performance; prepare reports indicating performance and utility. In Natural Gas area, may collect process data, develop mol balance data, supervise gas measurement, calculate meter coefficients; calculate gas compressor loadings; coordinate gas well testing, treating, production and testing; maintain surveillance of gas plant heat exchanger equipment; analyze operating data from gas processing equipment, recommend changes to improve efficiency and supervise gas sales station startup; analyze gas compressor efficiency, recommend operational changes.

Petroleum Engineer

*Reservoir Engineer

Petroleum Engineer

010.081 022

Petroleum Engineer 010.081 022

Special Additional Definition - Studies and evaluates data on history of individual wells, subsurface pressure surveys, known or anticipated characteristics of formations, core analysis, electrical formation surveys, etc., to aid in forecasting calculated potential of oil and gas recovery from individual reservoirs, estimating the natural flow life of wells and evaluating the producing possibilities of oil and gasbearing formations found in individual wells.

Surveyor

Surveyor

018.188 026

NATURAL GAS PROCESSING - KEY OCCUPATIONS

Natural Gas Processing is concerned with the processing of natural gas including the recovery of ethane, propane, isobutane, butane, isopentane, natural gasoline and stabilized distillate as well as the compression of gas for delivery to gas pipeline transmission companies, and for reservoir pressure maintenance both in cycling and in secondary recovery operations.

Plants designed to treat natural gas make use of one or more of the following processes: compression, absorption, adsorption, distillation, fractionation, and refrigeration. Auxiliary plant equipment includes steam and electrical generators and facilities to produce and treat cooling water.

SUPERVISORS - direct the actual functions which are mandatory for the continued operation of Natural Gas Processing Facilities. These include receiving a continuous stream of raw gases; directing and coordinating maximum utilization of facilities; controlling day-to-day and long-term process and product variables; planning and directing major improvements, renovations and repairs to plant and field facilities.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE
Area/District Superintendent	Superintendent, Drilling and Production	181.168 018
Field Maintenance Foreman	Maintenance Foreman	891.138 014
Gas Measurement Supervisor	Superintendent, Measurement	184.168 190
Meter Engineer	Gasman	549.782 018
Material Supervisor	Manager, Warehouse	184.168 114
Plant Foreman	Production Superintendent	183.118 014
Plant Superintendent	Production Superintendent	183.118 014

 $\frac{\text{PLANT WORKERS}}{\text{variables within predefined limits.}} \cdot \text{These men have the responsibility for detecting and correcting malfunctions within plant equipment.}$ Their duties extend to assisting in the performance of major overhaul and renovation projects, usually under the general supervision of a plant or maintenance foreman.}

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE
Bottom Hole Pressure Operator	Technical Operator	930.188 014
Electrician	Electrician	824.281 014
Instrument Man	Instrument Repairman I (any ind)	710.281 058
Maintenance Mechanic-Gas Plant	Millwright	638.281 034
Operator	Stationary Engineer	950.782 054
Repairman	Repairman	630.281 058
Warehouseman	Stock Clerk	223.387 094
Welder	Welder, Gas (welding)	811.884 014

TECHNICAL STAFF - who initiate and originate changes in the design and operation of currently operating Natural Gas Liquids Extraction Facilities. Devise new methods for more efficiently treating and testing raw and finished products; seek new methods for increasing the liquid recovery potential of Natural Gas Extraction Facilities; maximize operating levels of temperatures, pressures and flow input.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES	
INDUSTRY TITLE	TITLE	CODE
Chemist, Plant	Laboratory Tester I (any ind)	029.181 018
Chief Chemist	Laboratory Chief	976.131 014
Laboratory Technician	Laboratory Tester II	029.281 018
Area/District Engineer	Engineer, Chief	010.168 010
Gas Process Engineer	Chemical Engineer	008.081 014

EXPLORATION AND PRODUCTION RESEARCH AND TECHNICAL SERVICES - KEY OCCUPATIONS

Basic and applied research and development activities and other technical services variously called - Production Research, Geochemical Research, Well Drilling, Completion, and Stimulation Research; Formation Evaluation Research, Oil and Gas Recovery Research, Numerical Analysis Research; Development and/or Technical Services Department, Division, Research Center, Laboratory, or Group (includes Technical Information, Patent Coordination, Technical Reports, Technical Administration, Research Shop, Computer Center).

LABORATORY ADMINISTRATION

Professionals concerned with the implementation of R & D programs, budgets and related administrative functions; who participate in the setting of research objectives; who coordinate professional advice and the exchange of technical information to and from operating management.

INDUSTRY TITLE	DICTIONARY OF OCCUPATI	ONAL TITLES CODE
General Manager/ Manager/Director	Director, Research and Development (any ind)	189.118 014
Director/Manager Basic Research	Research Engineer, Chief	010.168 026
Applied Research	Research Engineer, Chief	010.168 026
Technical Services	Research Engineer, Chief	010.168 026
Consultant, Sciences Chemistry Geology Physics Mathematics	Chemist, Organic Geologist Physicist Mathematician	022.081 042 024.081 018 023.081 010 020.088 018

PROFESSIONALS

Highly skilled professional scientists, technologists, and engineers working on improved and better methods for or related to finding crude oil, gas, and minerals, for effectively exploiting discovered deposits of these materials, and for bringing these materials to the earth's surface, and working toward discovery, development and evaluation of new methods of finding, exploiting, and producing (recovering) crude oil, gas, and minerals.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Chemical Engineer	Chemical Engineer	008.081 014	
Chemist	Chemist, Organist (profess & kin)	022.081 042	
Civil Engineer	Civil Engineer (profess & kin)	005.081 014	
Computer Programmer	Programer, Engineering and Scientific (profess & kin)	020.188 030	
Electrical Engineer	Electrical-Research Engineer (profess & kin)	003.081 030	

INDUSTRY_TITLE	DICTIONARY_OF_OCCUPATIONALTITLE	CODE		
Geochemist	Chemist, Analytical	022.081 014		
	Chemist, Inorganic	022.081 034 022.081 042		
	Chemist, Organic Chemist, Physical	022.081 046		
2	Special Additional Definition - is a professional scientist who			
F	ical and physical principles and the solution of geologic problem	techniques to		
	research on the composition of e	earth materials,		
V.	including sedimentary, igneous, rocks, and the fluids contained			
	conducts research by the application istry and physics on the origin			
	history of rocks and fluids cont	ained in the		
	earth's crust. He determines by radioactivity decay schemes the			
	absolute chronology of rocks and utilizes chemical composition of	minerals. He rocks for		
	stratigraphic correlation.			
Geologist	Geologist	024.081 018		
Geophysicist	Geophysicist	024.081 038		
Geophysical Technician	None (Technician)	024.284 010		
(petrol. production)	Special Additional Definition - support of Geophysical Engineers	and Geophys-		
		icists by using theoretical and practical knowledge of geophysical principles; may assist		
	in operation and maintenance of	analog and		
	digital seismic recording instruments, super- vise field laborers; is responsible for opera-			
	tion and minor maintenance of digital and analog playback computers and related elec-			
	tronic equipment.			
Linguist-Translator	Translator	137.288 022		
Mathematician	Mathematician	020.088 018		
Mineralogist	Mineralogist	024.081 050		
Mechanical Engineer	Mechanical Engineer	007.081 038		
Metallurgist or Metallurgical Engineer	Metallurgist, Extractive	011.081 018		
Metallulgical Engineer	Metallurgist, Physical	011.081 022		
Databas Arias	Chemist, Inorganic	022.081 034		
Patent Agent	Patent Agent (profess & kin)	010.081 018		
Mining Engineer	Mining Engineer			
Patent Attorney	Lawyer, Patent (profess & kin)	110.118 030		
Paleobotanist	Paleontologist	024.081 062		
Petroleum Engineer	Petroleum Engineer	010.081 022		
Petrologist	Petrologist	024.081 066		
Photogeologist	Geologist	024.081 018		
Physicist	Physicist	023.081 010		

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES - TITLE CODE	
Stratigrapher	Stratigrapher	024.081 078
Structural Geologist	Geologist Special Additional Definition - Makes field and laboratory studies of structural featur of the earth, including folds, faults, and smaller-scale deformational features seen i the textures and fabrics of rocks; interpre the history of development of region or are from field and laboratory investigations; locates structural traps for oil and gas; a defines areas where other mineral deposits might occur.	
Systems Analyst Engineering & Scientific	Engineering Analyst I (profess & kin)	020.088 010
Systems Analyst	Mathematical Technician	020.188 022
Technical Information Specialist	Information Scientist	020.088 014
Writer, Technical Publications	Writer, Technical Publications	139.288 014

TECHNICIANS

Key technicians, sometimes without formal professional training, but with long and specialized experience in laboratory work, operating specialized instruments and apparatus required for or developed in the course of these researches; acting as assistants to professional men in such capacities that they may not be replaced by men who have been trained for short periods. This includes personnel of research shops who fabricate highly specialized apparatus and instruments and personnel of research libraries who classify and make available pertinent scientific literature and technology, all of whom make a distinct contribution toward carrying out the research function.

***************************************	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Computer Operator	Digital-Computer Operator	213.382 018	
Draftsman	Draftsman, Geological Draftsman, Mechanical Draftsman, Oil and Gas	010.281 018 007.281 014 017.281 062	
Electronic Technician	Electronic Technician	003.181 014	
Equipment Designer	Tool Engineer	007.081 070	
Instrument Maker	Instrument Maker	729.281 042	
Instrument Repairman	Instrument Repairman I (any ind)	710.281 058	
Laboratory Technician	Laboratory Assistant I Laboratory Tester	024.381 010 029.281 018	

	DICTIONARY OF OCCUPATIONA	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE		
Librarian	Librarian, Reference Library Library Assistant	100.168 030 249.368 050		
Machinist	Machinist I	600.280 030		
Shop Foreman	Shop Foreman	710.131 042		
Shop Superintendent	Production Superintendent (any ind)	183.118 014		

PETROLEUM REFINING AND MANUFACTURING

DIVISION

KEY OCCUPATIONS IN PETROLEUM REFINING AND MANUFACTURING DIVISION

GENERAL DESCRIPTION

ACTIVITY

This industry division is composed of establishments primarily engaged in producing gasolines, kerosene, distillate, fuel oils, residual fuel oils, lubricants and other products from crude petroleum, and its fractionation products either through straight distillation of crude oil, redistillation of unfinished petroleum derivatives, cracking reforming, hydrogen treating, alkylation, polymerization, or other processes.

Physical treatment may involve receiving, storing, blending and compounding, pumping, drumming, packaging, loading and shipping. Steam generation, air compression and water pumping and cooling are involved; electric power may be self-supplied or purchased.

SPECIAL CHARACTERISTICS

A comparatively large bulk liquids continous-type operation requiring extensive instrumentation and controls.

While yields will vary with such factors as the raw materials used, temperature and pressure conditions, equipment design and choice of catalyst, the continuing processing of crude oil requires the disposition or storage of all hydrocarbon fractions contained.

Oil processes and products require an extensive dependence on science and technology.

ORGANIZATION

Petroleum refining may be organized and conducted in a separate company; in a functional department of an integrated company; in separate refinery establishments:

Research and Development and Technical Services may be organized and conducted in a separate company; in a functional department of a refining or an integrated company; in laboratories, some adjacent to a refinery supplying some services. Patent and Licensing staff are usually part of or closely associated with the R & D organization.

REFINERIES - KEY OCCUPATIONS

ADMINISTRATION

Managers and professionals responsible for planning, coordinating, and directing refining operations and supporting technical and staff service, meeting quantity and quality schedules, maintenance of facilities, industrial security and safety in compliance with regulations and company standards.

DICTIONARY OF OCCUPATIONAL TITLES INDUSTRY TITLE TITLE CODE

Refinery Manager/ Superintendent

Manager, Industrial Organization 189.118 018

TITLE

CODE

Manager/Superintendent
(Operations)
(Technical/Engineering)
(Administrative/Services)

Manager, Industrial Organization 189.118 018

PROCESS OPERATIONS

Supervisors and experienced, skilled workers concerned with the running of various plant units and controlling flow, temperature, pressure, etc., to obtain optimum quality and quantity yields in line with safe operating procedures. (Occupations generally categorized on basis of operations involved, e.g., light oils, fuels, heavy oils, treating, lubricants, grease, thermal cracking, catalytic cracking, polymerization, crude distillation, hydrogenation, etc.)

INDUCTOV TITLE	DICTIONARY OF OCCUPATIONAL TITLES TITLE CODE		
INDUSTRY TITLE		CODE	
Process/Mfg. Superintendent	Production Superintendent	183.118 014	
Department/Division Head (Cracking/Conversion) (Distillation & Treating) (Light Ends)	General Foreman	183.168 022	
(Lube Processing)	*/		
Area/Section Foreman	General Foreman	183.168 022	
Unit/Shift Foreman	Foreman, Tower	542.138 010	
	Foreman, Treating & Pumping Foreman, Natural Gas Plant	549.132 022 541.130 010	
	Foreman, Purification	549.138 010	
Stillman (Operator No. 1)	Stillman	542.280 010	
Gas Plant Operator (Operator No. 1)	Gas Dispatcher	953.168 010	
Treater No. 1 (Operator No. 1)	Treater	549.782 026	
Refrigeration Engineer (Operator No. 1)	Refrigerating Engineer	950.782 046	

OIL MOVEMENTS

Supervisors and skilled workers concerned with crude oil and product transfer, gauging, blending, mixing, loading and unloading tank cars, tank trucks, barges and tankers.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Department/Division Head	Dispatcher, Chief I	184.168 038	
Foreman/Supervisor	Wharfinger, Head Dispatcher, Oil	184.168 294 914.168 014	
Foreman/Supervisor	Foreman, Dock Loading Rack Foreman Gager, Chief	922.138 014 922.138 018 914.134 010	
Pumper	Pumpman II.	549.380 010	

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE		CODE
Blender	Blender		540.782 014
Cargo Inspector	Cargo Inspector		549.387 010

COMPOUNDING/BLENDING AND PACKAGING

Supervisors and skilled workers involved in blending, compounding, packaging of lube oils, greases, wax, and other specialties, and packaged product storage, shipping, and loading.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES TITLE CODE		
Department/Division Head	General Foreman	183.168 022	
Foreman/Supervisor	Foreman, Specialty Plant Greasemaker, Head	549.138 014 549.132 026	
Blender	Blender	540.782 014	
Compounder	Compounder	540.782 018	
Greasemaker	Greasemaker	540.782 022	

UTILITIES AND EFFLUENT DISPOSAL

Professionals and skilled workers concerned with refinery requirements for steam, electricity, water and air, and with the safe disposal of refinery wastes.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE
Department/Division Head	General Foreman	183.168 022
Foreman/Supervisor	Stationary-Engineer Foreman	950.131 014
Boiler Operator/Engineer (Operator No. 1)	Stationary Engineer	950.782 054
Power Plant Operator/Engineer (Operator No. 1)	Stationary Engineer	950.782 054

MAINTENANCE

<u>Supervisors</u> - professionals or skilled and experienced staff concerned with the maintenance, repair and installation of facilities and equipment. (Foreman generally categorized according to type of work or craft supervised.)

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES TITLE COL	
Manager/Superintendent	Superintendent, Maintenance	189.168 030
Department/Division Head (Planning & Scheduling) (Shops/Crafts) (Construction/Turnarounds) (Zones/Areas)	General Foreman	183.168 022

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES-	
Foreman/Supervisor (Shops/Crafts) (Zones/Areas)	Master Mechanic, Maintenance Foreman, Maintenance	638.131 026 899.138 010
Planner	Production Planner	012.188 058

<u>Craftsmen</u> - skilled workers experienced in refinery equipment, working pressures and temperatures, and necessary safety standards and procedures.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Boilermaker No. 1	Boilermaker I	805.281	010
Electrician No. 1	Electrician Lineman	824.281 821.281	
Instrument Man No. 1	Instrument Repairman I	710.281	058
Machinist No. 1 (Shop) (Field)	Machinist I Maintenance Mechanic II Millwright	600.280 638.281 638.281	020
Maintenance Mechanic	Maintenance Man, Factory or Mill	899.281	018
Pipefitter No. 1	Pipefitter I	862.381	042
Tinner No. 1	Sheet Metal Worker	804.281	010
Welder No. 1	Welder, Combination	812.884	014
Heavy Equipment Operator	Tractor - Crane Operator Truck - Crane Operator	921.883 921.883	

TECHNOLOGY AND ENGINEERING

Professionals or Technicians concerned with process and mechanical engineering, construction and design, drafting, process control and instrumentation, debottlenecking, plant trouble-shooting and developmental work.

	DICTIONARY OF OCCUPATION	AL TITLES	
INDUSTRY TITLE	TITLE	CODE	
Department/Division Head Supervisory Engineer Engineer (The above industry titles may be filled by persons with any of the opposite Dictionary of Occupational Titles background)	Chemical Engineer Mechanical Engineer Electrical Engineer Electronic Engineer Civil Engineer Operations Research Analyst Engineering Analyst	008.081 007.081 003.081 003.081 005.081 020.088 020.088	038 018 034 014 022
Engineering Technician/ Assistant	Engineering Assistant, Mechanical Equipment Mechanical Engineering Technician Estimator	007.181 007.181 160.288	026
Inspector	Mechanical Inspector	630.281	030

A Company of the Comp	DICTIONARY OF OCCUPATIONA	L TITLES*
INDUSTRY TITLE	TITLE	CODE
Draftsman	Draftsman, Oil and Gas	017.281 062
Technical Librarian	Librarian, Reference Library	100.168 030

ANALYTICAL AND CONTROL LABORATORY

Professionals or skilled workers concerned with testing and making analyses of crude oil and products during processing, blending, storage and shipment to insure quality control.

	DICTIONARY OF OCCUPATIONAL	LITLES
INDUSTRY TITLE	TITLE	CODE
Laboratory Head (Chief Chemist)	Chemical-Laboratory Chief	022.168 010
Chemist	Chemist, Analytical	022.081 014
Lab Foreman/Supervisor	Lab Supervisor	022.168 014
Tester	Tester Test-Engine Operator	029.281 026 029.281 022
Lab Technician/Assistant	Pilot Plant Operator	008.380 014

SUPPLY PLANNING AND SCHEDULING

Professionals concerned with the coordination and regulation of refinery operations and inventories in accordance with an integrated supply program; quality control; and yield, cost, and economic evaluations.

INDUSTRY TITLE	DICTIONARY OF OCCUPATION TITLE	VAL TITLES CODE
Department/Division Head (Crude & Product Coordination) (petrol. production)	Department/Division Head, Crude & Product Coordination Special Definition: Schedules refinery feedstock supply; sup ing of orders, transportation, accounting of products deliver forecasts and schedules operat blending) to produce optimum p quality; conducts studies of f product availability, product economics and profitability op analyzes refinery and financia and relates this to operations investment budgeting; studies of changing raw material sourc detailed product processing co capital investment studies; de incentives for capital investm product storage facilities.	s and coordinates bervises process- shipment and red to customers; sions (including broduct yield and feedstock and of development, berations; al performance and capital economic effects es; establishes ests for use in
Engineer	Chemical Engineer	008.081 014
Product Coordinator	Production Planner	012.188 058
Traffic Agent	Manager, Traffic (any ind)	184.168 094
Section Supervisor	Order Dept. Supervisor	169.168 066

REFINERY SERVICES

Professionals or skilled and experienced staff employees providing administrative and specialized services not otherwise performed by central and other principal offices.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE	
BUSINESS/PLANT SERVICES	*		
Manager/Supervisor (Accounting) (Office)	Accountant Manager, Office	160.188 169.168	
Accountant	Accountant	160.188	010
Manager/Supervisor (Computer Services)	Manager, Electronic .Data Processing	169.168	058
Analyst/Specialist (Systems)	Systems Analyst, Business Electronic Data Processing	012.168	022
Computer Programmer	Programer, Business Programer, Engineering and	020.188	026
	Scientific	020.188	030
Computer Operator	Digital Computer Operator	213.382	018
Plant Protection Supervisor	Superintendent, Plant Protection	189.168	034
Planning Clerk	Statistical Clerk	219.388	258
Plant Physician	Physician, Occupational	070.108	070
Nurse	Nurse, General Duty	075.378	014
EMPLOYEE RELATIONS			
Manager, Employee Relations	Manager Personnel	166.118	022
Supervisor/Specialist Labor Relations	Labor Relations Specialist	169.118	022
Salary & Wage	Salary & Wage Administrator	169.118	026
Employment Benefits	Manager, Employment Benefits-and-Service-Records	166.168	
Training Safety	Supervisor Director, Educational Director, Safety	166.168 166.118 166.118	010
STORES			
Manager/Department Head (Materials/Stores)	Manager, Warehouse	184.168	114
Materials Supervisor	Supervisor, Stock	223.138	038
Materials Analyst	Material Coordinator Material Clerk	221.168 223.387	
PURCHASING			*
Manager, Purchasing	Supervisor, Procurement Services	162.168	026

	DICTIONARY OF OCCUPAT	TIONAL TITLES
INDUSTRY TITLE	TITLE	CODE
Purchasing Coordinator Buyer	Purchasing Agent Purchasing Agent	162.158 102 162.158 102

RESEARCH AND TECHNICAL SERVICES - KEY OCCUPATIONS

This organization conducts basic and applied research and performs related technical services to define and develop new or improved products, processes, and investment opportunities.

ADMINISTRATION

Professionals concerned with the implementation of R \S D programs, budgets and related administrative functions; who participate in the setting of research objectives; who coordinate professional advice and the exchange of technical information to and from operating management.

	DICTIONARY OF OCCUPATIONAL	TITLES
INDUSTRY TITLE	TITLE	CODE
General Manager/Director	Director, Research & Development	189.118 014
Manager/Director (Process Research) (Product Research) (Basic Research) (Research Services)	Director, Research & Development Chemical - Laboratory Chief	189.118 014 022.168 010

PROFESSIONALS

Professionals of varied science and engineering disciplines responsible for and concerned with the direct conduct of Research & Development work, either individually or in teams, depending on the research problems and phases of the problems as well as individual traits and capabilities; also concerned with the generation of research proposals, the evaluation of technical merit and promise, and the continuing consultation and two-way flow of information with other research groups and the operating users of the Research & Development results.

INDUSTRY TITLE	DICTIONARY OF OCCUPATION	AL TITLES CODE
INDUSTRI IIILE		CODE
Research Chemist	Chemist, Organic	022.081 042
	Chemist, Analytical	022.081 014
	Chemist, Inorganic	022,081 034
17	Chemist, Physical	022.081 046
Research Engineer	Chemical Engineer	008.081 014
	Mechanical Engineer	007.081 038
	Electrical Engineer	003.081 018
	Electronic Engineer	003.081 034
	Operations-Research Analyst	020.088 022
Systems Analyst	Engineering Analyst I	020.088 010
Physicist	Physicist ·	023.081 010
Mathematician	Mathematician	020.088 018

INDUCTOR TITLE	DICTIONARY OF OCCUPATIONAL TITLES.		
INDUSTRY TITLE	- IIILE	CODE	
Librarian	Librarian, Reference Library	100.168 030	
Library Assistant	Library Assistant	249.368 050	

TECHNICIANS AND CRAFTS

Semi-professionals or skilled workers who work directly with scientists and engineers, or are part of support units to such professionals.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE	
Boilermaker No. 1	Boilermaker I	805.281	010
Electrician No. 1	Electrician	824.281	014
Glassblower	Glassblower Laboratory Apparatus	772.281	010
Instrument Technician	Instrument Repairman I	710.281	058
Lab Foreman	Laboratory Supervisor	022.168	014
Machinist No. 1	Machinist I (mach. shop) Maintenance Mechanic II Millwright	600.280 638.281 638.281	022
Maintenance Foreman	Master Mechanic, Maintenance	638.131	026
Pipefitter No. 1	Pipefitter I	862.381	042
Research Technician	Chemical-Laboratory Technician Pilot Plant Operator Mechanical Engineering	022.281 008.380	
*	Technician Instrumentation Technician	007.181 003.281	
Electronic Technician	Electronic Technician	003.181	014
Tinner No. 1	Sheet Metal Worker	804.281	010
Welder No. 1	Welder, Combination	812.884	014.

PATENTS AND LICENSING

Professionals concerned with recognizing patentable ideas or concepts in research results, exploring limitations, developing patent position, preparing and prosecuting applications, handling patent office actions and exploiting patent assets through licensing and cross-licensing agreements.

T	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Patent Attorney	Lawyer, Patent	110.118 030	
Patent Agent	Patent Agent	119.168 014	
Patent Librarian	Librarian, Reference Library	100.168 030	
Patent Searcher	Law Clerk	119.288 014	
Translator	Translator, Scientific Documents	137.288 030	

PETROLEUM SUPPLY AND TRANSPORTATION

DIVISION

GENERAL DESCRIPTION

ACTIVITY

This industry division is composed of establishments primarily engaged in moving large daily quantities of crude oil, hydrocarbon volatiles, natural gas and finished products over long distances that often separate producing, refining, terminal storage and consuming centers. Tankers, barges, pipelines and road or rail vehicles are used.

Transport of materials and personnel are also a significant part of this general activity, being handled by both company-owned and contract equipment.

SPECIAL CHARACTERISTICS

Owing to their physical nature, oil and gas require special arrangements for their transport in tankers, barges, pipelines and road or rail vehicles, some of which have to bear the disadvantage of lack of alternative uses and empty return journeys. Storage presents greater problems than that of most other commodities including control and prevention of storage and in-transit losses.

Shipments must be scheduled ahead, checked and revised regularly to insure adequate transportation in compliance with Government and company regulations.

It should be noted that national emergency conditions may greatly affect transportation activities. For example, emergency conditions may require increased rates of operation, major revisions such as reversal of flow direction, dismantling and rebuilding facilities, conversion to other uses, transportation of new and different materials, integration of various owner's facilities into single systems and extension to new areas. These accentuate the need for personnel with technical training and especially for those with long experience which gives them knowledge of intricate equipment and operating systems.

ORGANIZATION

This industry division's activities may be organized and conducted in a separate company, large or small; in a functional department of an integrated company; in geographical establishments and operating units.

The activities have been classified in five general categories, namely:

Marine, Oil Pipe Lines, Gas Transmission Lines, Air-Rail-Truck Traffic, and Supply.

MARINE TRANSPORTATION - KEY OCCUPATIONS

The transportation of petroleum, its products and derivatives and chemicals by tankers and barges on ocean and inland waterways. This activity requires men who have consistently demonstrated good judgment based on their comprehensive knowledge of port conditions; bunkering facilities; supply points; safe work practices; Government regulations; ship operations including elements of navigation, docking, pilotage, loading, unloading, tank cleaning, ballasting, crewing and victualling. The competencies can be acquired only through adequate training and significant experience.

SCHEDULING AND OPERATING

The planning, coordinating, scheduling, chartering and directing shipments of petroleum; its products and derivatives and chemicals to and from refineries and marine terminals, procuring tonnage needed to supplement long-term contract coverage of requirements; and estimating demand and evaluating performance by the carriers.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE .	
Transportation Manager	Manager, Operations	184.118 042	
Marine Manager	Superintendent, Marine	184.168 186	
Operations Coordinator/ Manager/Supervisor	Float Master	184.168 050	
Transportation Allocator	Float Master	184.168 050	
Senior Analyst	Manager, Traffic	184.168 098	
Economic Analyst	Industrial Economist	050.088 022	

TECHNICAL

Designing of tugs, barges and ships for inland and/or salt water traffic. Preparing specifications, issuing bid invitations, supervising construction.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE
Technical Superintendent	Architect, Marine	001.081 014
Naval Architect & Marine Engineer	Marine Engineer Marine Engineer	014.081 010 014.187 010
Marine Designer	Draftsman, Marine	014.281 018
Marine Construction Inspector	Construction Inspector (any ind) Special Additional Definition - W supervision of Marine Engineer to type of duties normally performed tionary of Occupational Titles ti Construction Inspector (const.) f construction of marine vessels. suffix code in the Dictionary of Titles for this specialty.	orks under the perform some under Dictle of or the There is no

MARINE REPAIR

Repairs and maintains fleet. Writes procedures, and schedules and inspects routine maintenance.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL	TITLES
		CODE
Repair Superintendent	Superintendent, Maintenance (any ind)	189.168 030
Marine Repair Inspector	Construction Inspector (any ind) Special Additional Definition - F types of duties as Superintendent tion Inspector (any ind) except vessels, for which there is no Di Occupational Titles suffix code.	Performs same and Construc- for marine
Electronic Specialist	Electronics Mechanic (any ind)	828.281 022

PORT OPERATIONS

Men directly engaged in superintending the loading and discharging of cargoes, or in expedition turnaround of tankers and barges in ports. The hazards involved and the coordination of activities necessary to avoid delays require experienced men.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE TITLE C		
Port Captains	Superintendent, Marine	CODE 184.168 186	
Port Engineers	Port Engineer	014.187 014	
Port Stewards	Steward, Port	169.118 030	
Port Dispatchers	· Float Master	184.168 050	
Transportation Allocator	Float Master	184.168 050	

INLAND WATERWAYS AND SALT WATER SHIPPING

Qualified officers and men who man tankers, tugs and barges operating in inland waters and who hold documents and/or licenses issued by the U.S. Coast Guard for ratings above Ordinary Seaman, Wiper or Messman.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE
Bargeman Boatswain	Deckhand Boatswain	911.887 022 911.131 010
Captain Captain Chief Mate	Master, Ship Tugboat Captain Mate, Ship	197.168 026 197.133 030 197.133 022
Cook	Cook, Chief (water trans.)	315.131 010
Deckhand	Deckhand	911.887 022
Electrician Engineer	Electrician (ship & boat) Engineer (water trans.) (Engineer Chief) (Engineer First Assistant) (Engineer Second Assistant) (Engineer Third Assistant)	825.381 030 197.130 014
Machinist	Engineer	197.130 014
Master	Master, Riverboat	197.168 022
Pumpman	Pumpman (any ind)	914.885 018
Radio Officer	Radio Officer	193.282 022
Seaman (Able Bodied)	Able Seaman	911.884 010
Second Mate	Mate, Ship	197.133 022
Steward	Steward, Chief, Passenger Ship	350.138 018
Tankerman	Deckhand	911.887 022
Third Mate	Mate, Ship	197.133 022

OIL & PRODUCTS PIPE LINE TRANSPORTATION KEY OCCUPATIONS

Pipe line transportation of crude oil and LPG from production area and natural gasoline plants to refineries or to terminals for trans-shipment to tankers, barges, tank cars and trucks, and the transportation of refined petroleum products from refineries to bulk terminals or from ship and barge terminals to distribution centers. This activity requires men who are knowledgeable of pipe line systems and their operation and maintenance; characteristics of the material transported and stored and maintenance of its "quality integrity"; and safe and proper work practices in compliance with regulations and public/land owner welfare.

ENGINEERING

<u>Professionals</u> - men who implement the technical phases of design, construction, maintenance and operation of pipe line gathering, truck line transportation, storage and delivery systems and equipment.

INDUSTRY TITLE	DICTIONARY_OF_OCCUPATIONAL	TITLESCODE
Civil Engineer	Civil Engineer	005.081 014
Corrosion Engineer	Electrolysis-and-Corrosion- Control Engineer (profess & kin)	003.187 030
Chief Draftsman	Draftsman, Head	Note 1
Draftsman	Draftsman, Structural Draftsman, Civil Draftsman, Electrical Draftsman, Electronic Draftsman, Map Draftsman, Mechanical	005.281 018 005.281 014 003.281 010 003.281 014 017.281 058 007.281 014
Electrical Engineer	Electrical Engineer	003.081 018
Head Chainman	Chainman (any ind)	018.687 010
Instrument Man	Instrument Man (profess & kin)	018.188 014
Mechanical Engineer	Mechanical Engineer	007.081 038
Surveyor (Party Chief)	Surveyor	018.188 026

SUPERINTENDENCE

Professionals or experienced men who are responsible for the control and coordination of all system activities within jurisdiction, and in relation to established schedules, overall policies and practices.

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Area/District Engineer	Engineer, Chief (a supervising engineer assigned part of a pipe	010.168 010 responsible for an line system)	

Note 1: Codes of Head Draftsmen are same as those of the draftsmen they supervise.

INDUSTRY TITLE DICTIONARY OF OCCUPATIONAL TITLES TITLE CODE

Area/District/Division Superintendent/Manager

Superintendent, Pipe Lines

184.168 198

CONSTRUCTION, MAINTENANCE, AND REPAIR

Responsibility for construction, maintenance and repair of pipe lines, tanks, terminals, pumping stations and related facilities to comply with specifications. For maintenance and repair must know location of lines and general history and conditions of lines and related facilities.

	DICTIONARY OF OCCUPATIONAL	TITLES	
INDUSTRY TITLE	TITLE	CODE	
Aircraft Patrol Pilot	Airplane Patrol Pilot	196.283	022
Aircraft Mechanic	Aircraft-and-Engine Mechanic	621.281	01.0
Pipe Line Foreman (Construction)	Foreman, Pipe Lines	862.131	010
Carpenter	Carpenter Foreman	860.131	
Painter Maintenance	Painter Foreman Foreman, Pipe Line Maintenance	840.131 914.138	
Maintenance and Construc-	Foreman, Maintenance and	060 170	010
tion Mechanical	Construction Mechanical-Maintenance-Man	869.138	
Gang	Foreman Foreman, Labor Gang	638.131 899.133	
Pipe Line Construction Inspector	Pipe Line Construction Inspector	869.387	010
Work-Equipment Operator	Power-Shovel Operator	850.883	
and advantage of the control	Dragline Operator Trench-Digging-Machine Operator	859.883 850.883	018
	Operating Engineer	859.883	
Welder Foreman	Welder Foreman, Pipe Line	810.131	010
Truck Driver, Heavy Duty	Truck Driver, Heavy	905.883	022
Welder	Welder, Gas Welder, Arc	811.884 810.884	
Meter Mechanic	Meter Repairman	710.281	066
Mechanic	Mechanical-Maintenance Man	620.281	074
Instrument Repairman	Instrument Repairman	710.281	058
Electrician	Electrician	824.281	014
Maintenance Mechanic	Maintenance Mechanic II	638.281	022
Pipeliner	Pipeliner	899.884	038

COMMUNICATIONS

Responsible for installation and maintenance of communications system which consists of automatic controls and sequence operation devices as well as transmission of intelligence for remote control of operations. This system may be any one or a combination of telephone and teletype, microwave and radio circuits.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL	TITLES CODE
Communications and Electrical Foreman	Line Foreman (tel. & tel.) Shop Foreman	822.131 014 710.131 042
Communications Engineer	. Electronic Engineer	003.081 034
Electrician	Electrician, Radio	823.281 014
Electronics Technician	Electronics Mechanic	828.281 022
Lineman	Lineman	821.281 010
Radio Technician	Communications Man Radio Repairman	822.281 026 720.281 010

RIGHT-OF-WAY AND CLAIMS

Responsibility for obtaining right-of-way for pipe line installation, purchasing of land and settling claims for damages resulting from construction and operation of pipe lines.

	DICTIONARY OF OCCUPATIONAL	TITLES
INDUSTRY TITLE	TITLE	CODE
Right-of-way and Claims Agent	Right-of-way Agent	191.118 050

OIL AND PRODUCTS MOVEMENT, STORAGE, AND DISPATCHING

Responsibility for the coordination in pipe line transportation of crude oil, LPG and products. Directs the operation of pipe lines through exacting allocation of space in pumping schedules and storage facilities for shipments of oil of various grades from wells and storage tanks to refineries and marine terminals. Similar responsibilities apply to the movement of LPG from natural gasoline plants and products from refineries to storage and distribution centers.

INDUCTOR TITLE		DICTIONARY OF OCCUPATIONAL TITLES			
INDUSTRY TITLE	-		CODE	-	
Chief Dispatcher		Dispatcher, Chief I	184.168 03	8	
Dispatcher		Dispatcher, Relay	914.368 01	0	
Scheduler	*	Dispatcher, Oil	914.168 01	4	

PUMPING STATION OPERATIONS

Responsibility for the efficient operation of pump stations and related equipment located at intervals along crude oil, LPG, and products pipe lines.

	INDUSTRY TITLE	DICTIONARY OF OCCUPATIONA	AL TITLES CODE*
Station	Superintendent	Station Engineer, Chief Stationary Engineer Foreman	914.132 014 950.131 014
Station	Attendant or Operator	Station Engineer, Main Line Stationary Engineer	914.782 018 950.782 054

TERMINAL AND TANK FARM OPERATIONS

Responsibility for delivery of crude oil, LPG, and products from pipe lines to terminals; its measurement, storage, specification control and delivery to refineries, marine terminals, tank cars, tank trucks or distribution locations.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES TITLE CODE		
Terminal Superintendent or Foreman	Superintendent, Terminal	184.168 222	
Chief Deliveryman	Foreman, Field Pipe Lines	914.131 010	
Terminal Man	Gager	914.381 010	
Tester (Laboratory)	Tester (petrol. refin.)	029.281 026	

CRUDE OIL, LPG AND PRODUCTS MEASUREMENT

Responsibility for pipe line runs of crude oil from leases or LPG and products from storage for most efficient use of system. Performs tests to determine basic sediments, water and other contaminants to insure compliance with specifications. Gauges or measures for quantity of crude oil, LPG or products with acceptable accuracy for compliance with regulations of government agencies relative to proration and other specifications.

	DICTIONARY OF OCCUPATIONAL TITLES	
INDUSTRY TITLE	TITLE	CODE
Chief Gauger	<pre>Gager, Chief (petrol. prod.; petrol. refin.; pipe lines)</pre>	914.134 010
Gauger	<pre>Gager (petrol. prod.; refin.; pipe line)</pre>	914.381 010

NATURAL GAS TRANSMISSION PIPE LINES KEY OCCUPATIONS (SEE NOTE)

Natural gas transmission companies own, construct, and operate long distance, high-pressure pipe lines for the gathering of natural gas from producing areas and transmission to consuming areas, where it is sold to local public utility companies for distribution to individual customers or is sold directly to industrial customers.

NOTE: Key occupations in central and other principal offices, gas processing, and exploration and production activities of gas transmission companies are covered in other specific sections.

Compressor stations and processing facilities are located at intervals along the pipelines to maintain necessary pressures and control quality. To help minimize seasonal variations in gas demand, many natural gas transmission companies also maintain underground reservoirs where gas is stored during the summer for withdrawal during the peak-demand winter months.

Some key occupations beyond City Gate are also listed.

GAS SUPPLY

2 .	We shade the second the second transfer and transfer an		
INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	L TITLES CODE	
Sr. Draftsman and/or Draftsman	Draftsman, Geological	010.281 018	
Field Representative	Scout	010.288 026	
Gas Buyer or Gas Contract Representative	Manager, Contracts Alternate title: Supply Representative, Dry Gas	163.118 014	
Regional Reserves and Availability Engineer	Engineer, Chief	010.168 010	
Reserves Supply or Development Geologist	Geologist, Petroleum	024.081 022	
Reservoir or Reserves and Availability Engineer	Petroleum Engineer Special Additional Definition - evaluates data on history of incompany of subsurface pressure surveys, know pated characteristics of formation analysis, electrical formation to aid in forecasting calculates oil and gas recovery from indivestimating the natural flow life evaluating the producing possib and gas-bearing formations found wells.	dividual wells, own or antici- ions, core surveys, etc., d potential of idual reservoirs e of wells and ilities of oil	
Jr. Well Test Engineer	Technical Operator	930.188 014	
Well Test Engineer or Gas Engineer	Petroleum Engineer	010.081 022	
Well Tester	Bottom-Hole-Pressure-Recording Operator	930.188 010	

PIPELINE OPERATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	CODE
District Pipeline Superintendent	Superintendent, Compressor Station	184.168 150
Crew Foreman or Maintenance Foreman	Foreman, Pipe-Line-Maintenance	914.138 010
District Clerk, Senior	Clerk, General Office	219.388 066
Heavy Equipment Operator	Tractor-Crane Operator Bulldozer Operator I	921.883 102 850.883 010

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONA	L TITLES CODE
Station Attendant or Field Dispatcher	Stationary Engineer	950.782 054
Truck Driver Foreman	Truck Föreman (motor trans.)	909,137 014
Truck Driver, Heavy Duty	Truck Driver, Heavy	905.883 022
Welder	Welder, Gas Welder, Arc	811.884 014 810.884 018
Well Operator	Gasman	549.782 018

COMPRESSOR OPERATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONA TITLE	L_TITLES CODE
Auxiliary Operator	Stationary Engineer	950.782 054
Compressor Operator	Gas-Compressor Operator	950.782 030
Compressor Station Repairman	Repairman I (chem.)	630.281 050
Electrician	Electrical Repairman	829.281 .022
Field Clerk, Senior	Chief Clerk II (any ind)	169.168 026
Machinist	Machinist I (mach. shop)	600.280 030
Maintenance Mechanic	Master Mechanic, Maintenance	638.131 026
Shift Foreman	Compressor-Station Engineer, Chief (pipe lines)	914.132 010
Station or Plant Superintendent	Compressor-Station Engineer, Chief (pipe lines)	914.132 010
District Superintendent	Superintendent, Compressor Stations	184.168 150
Field Clerk, Senior Machinist Maintenance Mechanic Shift Foreman Station or Plant Superintendent	Chief Clerk II (any ind) Machinist I (mach. shop) Master Mechanic, Maintenance Compressor-Station Engineer, Chief (pipe lines) Compressor-Station Engineer, Chief (pipe lines) Superintendent, Compressor	169.168 600.280 638.131 914.132 914.132

UNDERGROUND STORAGE

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Chief Storage Engineer	Engineer, Chief	010.168 010	
Driller	Rotary Driller	930.782 054	
Geologist	Geologist, Petroleum	024.081 022	
Instrument Repairman	Instrument Repairman I	710.281 058	
Senior Operator	Gasman	549.782 018	
Storage Field Technician	Technical Assistant		
Well Superintendent	Gasman, Head	549.131 010	

DISPATCHING

	DICTIONARY OF OCCUPATIONAL	TITLES	
INDUSTRY TITLE	TITLE	CODE	
Chief Dispatcher	Dispatcher, Chief II	914.168	010
Dispatcher or Assistant Dispatcher	Gas Dispatcher	953.168	010
Well Operation Coordinator	Dispatcher, Chief I	184.168	038
	MEASUREMENT		
INDUSTRY TITLE	DICTIONARY_OF_OCCUPATIONALTITLE	TITLES CODE	
Chart Clerk	Planimeter Operator Chart Clerk	219.388 219.388	
Instrument Technician	Gasman	549.782	018
Meter Repairman	Instrument Repairman I	710.281	058
Meter Repairman	Meter Inspector	710.384	014
Measurement Specialist	Gasman, Head	549.131	010
Measurement Supervisor	"Superintendent, Measurement	184.168	190
Supervisor, Chart Processing	Chief Clerk, Measurement Dept.	229.138	018
Supervisor, Gas Sales or Purchase	Chart Clerk, Chief	229.138	014
	COMMUNICATIONS	9 161	: =
INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL	TITLES	
Communications and Electrical Superintendent	Superintendent, Communications	184.118	070
Communications and Electrical Foreman	Line Foreman	822.131	014
Communications Engineer	Electrical Engineer	003.081	018
Communications and Electrical Technician	Communications Man	822.281	026
Lineman	Lineman	821.281	010
Radio Repairman	Electrician, Radio	823.281	014
Radio Repairman	Radio Repairman	720.281	010
Radio Towerman	Rigger (tel. and tel.)	823.281	038

RIGHT-OF-WAY AND CLAIMS

	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	TITLE	CODE	
Area or District Landman or Right-of-Way Specialist	Claim Man	119.168 010	
Right-of-Way and Claims Agent	Right-of-Way Agent	191.118 050	
Supervisor, Clerical Services	Chief Clerk II	169.168 026	

INSIDE CITY GATE

	DICTIONARY OF OCCUPATIONAL TITLES	
INDUSTRY TITLE	TITLE	CODE
Dispatcher	Gas Dispatcher	953.168 010
Gas Engineer	Gas Distribution Engineer	007.187 014
Manager	Manager, Utility Sales and Services	163.168 018
Meter Reader	Meter Reader	239.588 018
Meter Reader, Chief	Meter Reader, Chief	239.138 026
Repairman	Gas-Equipment-and-Control Man Gas-Governor Repairman Gas-Meter Installer Gas-Meter Inspector Gas-Meter Repairman	637.281 026 710.781 014 953.884 014 710.381 030 710.281 030
Repair Foreman	Meter-and-Regulator-Shop Foreman Gas-Meter-Repairman Foreman	710.131 030 710.131 014

AIR-RAIL-TRUCK TRAFFIC - KEY OCCUPATIONS

The traffic function is concerned with planning and directing the movement of crude oil, its products and derivatives as well as personnel and materials by air, rail and truck (inter-city) transport via company owned or leased equipment and contract or common carriers. Intra-city truck deliveries may be involved but generally these movements by company fleet or contract carrier are part of Oil Distribution.

INDUSTRY_TITLE	DICTIONARY OF OCCUPATIONA	AL TITLES CODE
TINDOSTKI TITE		CODE
Aircraft Co-pilot	Airplane Pilot, Commercial	196.283 014
Aircraft Dispatcher	Dispatcher (air trans.)	912.168 010
Aircraft Engineer	Flight Engineer	621.281 038
Aircraft Mechanic	Aircraft-and-Engine Mechanic	621.281 010
Aircraft Pilot	Airplane Pilot, Commercial	196.283 014
Helicopter Pilot	Helicopter Pilot	196.283 034

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLES TITLE CODE		
Supervisor (Tank Cars)	Train Dispatcher	184.168 270	
Supervisor (Motor Transport)	Superintendent, Transportation	184.168 234	
Supervisor (Tariffs and Rates)	Rate Supervisor	222.138 022	
Supervisor (Passenger Traffic)	Ticket Agent	919.368 014	
Tank Car Inspector	Car Inspector (petrol. refin.)	910.684 010	
Tank Car Repairman	Carman	622.381 014	

SUPPLY - KEY OCCUPATIONS

Additional titles in <u>Supply</u> may also duplicate titles found in <u>Distribution</u> and <u>Marketing Division</u>, pages 43 and 44; in <u>Refining and Manufacturing</u> <u>Division</u>, page 27.

INDUSTRY TITLE	DICTIONARY OF OCCUPATION	AL TITLES CODE
Manager/Supervisor (Supply Programming) (petrol. production)	Manager/Supervisor, Supply Programming Special Definition: Responsibling economic disposition of oil coordinates a logical developm Supply System between the Production and Marketing for	l supplies; ent of the uction, Refining,
	porating optimum coordination of capital investments and business arrangements; deve a short-term operating program making use coperations in company owned facilities and outside business transactions to maximize profits while maintaining a supply/demand	
	balance; analyzes variations fing program and makes revision spot business arrangements; defor product sales; makes raw makes	rom the operat- s; evaluates velops major bids aterial trade
2	balances; analyzes day-to-day to maximize profits; participa range planning of corporate opments; evaluates capital budge business arrangements involving system; develops raw material develops advanced quantitative methods for supply system planting to methods.	tes in long- erating invest- ts and long-term g the supply pricing strategy; techniques and
	computer application, linear pinformation systems.	rogramming and
Business Environment Analyst	Market-Research Analyst	050.088 034
Commerce Manager	Manager, Contracts	163.118 014
Operating Program Analyst	Operations-Research Analyst	020.088 022
Program and Logistics Analyst	Production Planner	012.188 058
Supply System Planning Analyst	Industrial Economist	050.088 022
Traffic Manager	Manager, Traffic	184.168 094

PETROLEUM DISTRIBUTION AND MARKETING

DIVISION

KEY OCCUPATIONS IN PETROLEUM DISTRIBUTION AND MARKETING DIVISION

GENERAL DESCRIPTION

ACTIVITY

This industry division is composed of establishments primarily engaged in the receipt of petroleum products and LPG in large quantities by tank car, truck, pipe line, tanker or barge - and the delivery to consumers and resellers including service stations. The activity is mainly wholesals trade and includes required supporting sales and technical services on development, implementation, and analysis of distribution systems, product sources and applications, performance standards, operations training, automation and computer systems, inventory management, and associated capital expense budgets.

Bulk plants and terminals in which these products are stored are located close to consuming centers; included are tanks, unloading and loading facilities, truck transport units, drum and package warehouses. Many have blending and drumming and canning operations and control-testing laboratories, occupations for which are not listed in this section, but are included in Refining and Manufacturing Division.

SPECIAL CHARACTERISTICS

Storage, handling, and delivery of petroleum products and LPG are subject to federal, state, and local safety and fire regulations.

Maintenance of quality controls and "product integrity" is required throughout distribution activity and for hundreds of products to insure safe and proper performance of the delivered products.

ORGANIZATION

This industry division's activities may be organized and conducted in a separate company with one or more plant or terminal units; in a functional department of an integrated company; in geographical regions, areas, divisions, districts, zones, and in plant or terminal establishments.

PRODUCTS SUPPLY AND PERFORMANCE

Experienced staff concerned with product performance and the continuity of product supplies into bulk plants and terminals and the level of inventories carried and needed to meet forecast demand requirements, and as may be affected by season, transportation capabilities, and emergency situations.

Provides research and evaluations on products and business line. Provides basic market and consumer research studies. Studies market variables supply programs distribution and operating systems, and pricing; and forecasts product demands.

	DICTIONARY OF OCCUPATION	NAL TITLES
INDUSTRY TITLE	TITLE	CODE
Manager/Supervisor	Manager, Technical Service	189.268 014

TITLE

CODE

Manager/Supervisor (Supply Programming) (petrol. production) Manager/Supervisor, Supply 169.188 013 Programming Special Definition: Responsible for optimizing economic disposition of oil supplies; coordinates a logical development of the Supply System between the Production, Refining, Transportation and Marketing function incorporating optimum coordination of capital investments and business arrangements; develops a <u>short-term</u> operating program making use of operations in company owned facilities and outside business transactions to maximize profits while maintaining a supply/demand balance; analyzes variations from the operating program and makes revisions; evaluates spot business arrangements; develops major bids for product sales; makes raw material trade balances; analyzes day-to-day supply/demand to maximize profits; participates in long-range planning of corporate operating investments; evaluates capital budgets and long-term business arrangements involving the supply system; develops raw material pricing strategy; develops advanced quantitative techniques and methods for supply system planning such as computer application, linear programming and information systems.

Cost & Financial Analyst	Mathematician	020.088	018
Distribution System Research Analyst	Operations-Research Analyst	020.088	022
Marketing Analyst	Market-Research Analyst	050.088	034
Operations Research Analyst	Operations-Research Analyst	020.088	022
Pricing Research Analyst	Price Economist	050.088	038
Services Coordinator	Dispatcher, Chief I	184.168	038
Supply Specialist	Industrial Economist	050.088	022
Systems Analyst	Systems Analyst, Business - Electronic-Data Processing	012.168	022
Systems Analyst	Mathematical Technician	020.188	022
Traffic Specialist	Manager, Traffic	184.168	094

TECHNICAL AND FIELD REPRESENTATIVES

Professionals concerned with proper bulk plant and terminal operations and maintenance, with product applications and performance, and with budgeting, design, procurement, and maintenance of automotive fleet.

	DICTIONARY OF OCCUPATIO	NAL TITLES
INDUSTRY TITLE	TITLE	CODE
Manager, Terminal	Manager, Bulk Plant Special Additional Definition for the operation of a number	181.118 010 - Responsible of bulk plants,

TITLE

CODE

terminals, and warehouses within a specified geographical area. Directs and supervises personnel in the receipt, storage, handling, and delivery of products.

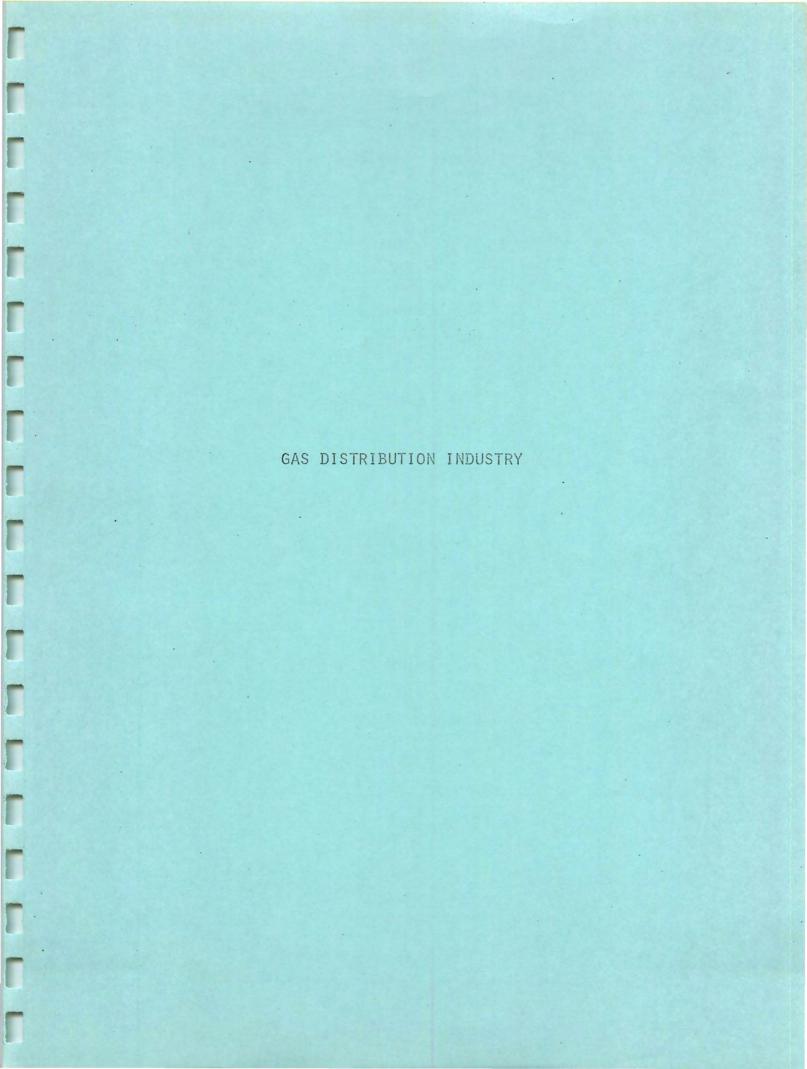
, Bulk Plant 181.118 ive Engineer (auto mfg.) 007.081 ile Mechanic, Chief ser.) 620.131	014
ile Mechanic, Chief	
	010
	1
cal Engineer 003.081 nic Engineer 003.081	018 034
)	cal Engineer 003.081 onic Engineer 003.081

(The seven above industry titles may be filled by persons with any of the four <u>Dictionary of Occupational Titles</u> listed above.)

BULK PLANTS AND TERMINALS

Supervisors and skilled workers responsible for receipt, physical control and storage delivery, and servicing, and meeting all requirements in connection with public health and safety.

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES	_
Bulk Plant and Terminal Superintendent	Manager, Bulk Plant	181.118	010
Bulk Plant and Terminal Supervisor	Receiving-and-Shipping Foreman	223.138	022
Delivery (Dray) Truck Operator	Truck Driver, Light	906.883	026
Loaned Delivery Equipment Mechanic	Maintenance Mechanic II	638.281	022
Maintenance Mechanic	Maintenance Mechanic II	638.281	022
Stationary Engineer	Stationary Engineer	950.782	054
Truck Mechanic	Automobile Mechanic	620.281	014
Truck Dispatcher	Dispatcher, Motor Vehicle	919.168	010
Heavy Truck Operator	Tank-Truck Driver	903.883	014
Warehouse Supervisor	Receiving-and-Shipping Foreman	223.138	022



OCCUPATIONS IN THE GAS DISTRIBUTION INDUSTRY

Gas Distribution companies operating within the city gates vary widely in size--from two (2) to over five thousand (5,000) employees. Accordingly, there is a good deal of variability in organization.

The larger companies tend toward organization structures which are similar to those found in the American manufacturing industry. With decreasing company size, there is an increased tendency toward multi-function departments and a greater degree of subcontracting of maintenance, repair, installation and new construction.

It is most suitable in this industry, therefore, to segregate occupations in terms of four (4) major functions.

- (a) Executive
- (b) Finance and General Administration
- (c) Engineering
- (d) Operations

EXECUTIVE FUNCTIONS

Include those typically associated with boards of directors and company officers; specifically those concerned with the establishment of business objectives, the guidance of company activities toward these goals, and the formulation and implementation of general policies. Major responsibility for relationships with community and government agencies, stockholders, and the financial community is found in this group. Auditing and legal staffs provide specialized services.

EXECUTIVE MANAGEMENT OPERATIONS

1.0	DICTIONARY OF OCCUPATIONAL	TITLES
INDUSTRY TITLE	TITLE	CODE
Controller	Controller	186.118 014
Corporate Secretary	Administrative Secretary	169.168 018
President	President Manager Industrial Organization	189.118 022 189.118 018
Treasurer	Treasurer	161.118 018
Vice President	Vice President	189.118 026

EXECUTIVE PROFESSIONAL OCCUPATIONS

	DICTIONARY OF OCCUPAT	TIONAL TITLES
INDUSTRY TITLE	TITLE	CODE
Attorney	Lawyer, Corporation Tax Attorney	110.118 026 110.118 046
Auditor, Corporate	Auditor	160.188 038

FINANCE AND GENERAL ADMINISTRATIVE FUNCTIONS

Include those typically associated with financial and accounting departments, public and customer relations, marketing and sales, and administrative support activities such as payroll, data processing, transportation, office services and employee relations. Larger companies include customer application engineers and home service specialists in their general administrative offices.

GENERAL ADMINISTRATION & FINANCE MANAGEMENT OCCUPATIONS

n syntam (Granical)	DICTIONARY OF OCCUPATIONAL	TITLES	
INDUSTRY TITLE	TITLE	CODE	
Manager, Computer Operations	Supv., Computer Operations	213.138	010
Manager, Corporate Insurance	Manager, Insurance	186.118	030
Manager, Customer Accounting	Supv., Accounts Receivable	219.138	038
Manager, Data Processing	Manager, Electronic Data Processing	169.168	058
Manager, Employee Benefits	Benefits & Service Records Administrator	166.168	010
Manager, Employee Benefits Accounting	Actuary	020.188	010
Manager, Employee Relations	Director, Industrial Relations	166.118	014
Manager, Employment	Director of Placement Manager, Employment	166.168 166.168	
Manager, Office Services	Manager, Office	169.168	062
Manager, Payroll	Superintendent, Payroll Division	219.138	034
Manager, Programming	Project Director - Business Data Processing	020.168	010
Manager, Purchasing	Purchasing Agent Supv. Procurement Services	162.158 162.168	
Manager, Safety	Safety Engineer	012.081	010
Manager, Tabulating	Supv., Machine Records Unit Accountant, Machine Processing	213.138 160.188	
Manager, Training	Supervisor, Training	166.228	018
Manager, Transportation	Supt. Transportation Services	184.168	234
Manager, Wage & Salary	Salary & Wage Administrator	169.118	026

GENERAL ADMINISTRATION & FINANCE PROFESSIONAL OCCUPATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	_ TITLES
Accountant/Analyst	Accountant Accountant, Property Accountant, Tax Accountant, Cost Accountant, Budget	160.188 010 160.188 026 160.188 034 160.188 018 160.188 014
Auditor	Auditor Auditor, Internal	160.188 038 160.188 042
Company Pilot	Executive Pilot	196.283 026
Depreciation Engineer	Valuation Engineer	161.188 014
Economist	Economist	050.088 014
Financial Analyst	Financial Analyst	020.188 018
Heating and Air Conditioning Engineer	Air Conditioning Engineer	007.081 010
Interviewer/Recruiter	Personnel Recruiter Employment Interviewer	166.268 030 166.268 018
Job Analyst	Job Analyst	166.268 030
Labor Relations Man	Labor Relations Specialist	169.118 022
Methods and Procedures Analyst	Accountant, Systems	160.188 030
Physician	General Practitioner	070.108 026
Programmer	Programmer, Business	020.188 026
Rate Engineer	Rate Engineer	161.188 010
Sales Representative	Salesman - Public Utilities Salesman - Gas Appliances	257.358 010 278.358 010
Statistician	Statistician, Business	020.188 042
Systems Analyst	Systems Analyst Business Electronic Data Proc.	012.168 022
Training Instructor	Training Representative	166.228 022

GENERAL ADMINISTRATION & FINANCE TECHNICIAN OCCUPATIONS

A SAMPLE STORM COLD AND CO.	DICTIONARY OF OCCUPATIONAL	
INDUSTRY TITLE	TITLE	CODE
Aircraft Mechanic	Aircraft Engine Mechanic - Line Service	621.281 014
Computer Operator	Digital Computer Operator	213.382 018
Nurse	Nurse, Office	075.378 018
Tabulation Machine Operator, Sr.	Tab Machine Operator	213.782 010

ENGINEERING FUNCTIONS

Are responsible for the development and design of capital facilities and the maintenance of optimum conditions with respect to operational efficiency, product standards and safety. Engineering specialties emphasized in gas distribution include welding and corrosion engineering, and distribution engineering, the latter referring to the design of distribution networks which match community demands to operating facilities. Engineering economic studies are typical of this group. Because of specialized knowledge, engineering departments are frequently used as resource groups in solving more complex customer utilization problems.

ENGINEERING MANAGEMENT OCCUPATIONS

AND THE RESERVE OF THE PARTY OF	DICTIONARY OF OCCUPATIONA	L TITLES
INDUSTRY TITLE	TITLE	CODE
Mgr. Drafting	Draftsman, Chief, Design Supv. Estimators & Draftsmen	017.168 010 019.168 010

ENGINEERING PROFESSIONAL OCCUPATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE	
		CODE	-
Chemist	Chemist, Analytical	022.081	014
Engineer - Automation	Measurement and Control Engineer	008.081	034
Engineer - Buildings	Construction Engineer	005.081	018
Engineer - Corrosion	Electrolysis and Corrosion Engineer	003.187	030
Engineer - Communications	Communication Engineer	822.281	022
Engineer - Design	Mechanical Engineer Electrical Engineer Chemical Engineer	007.081 003.081 008.081	018
Engineer - Distribution	Gas Distribution Engineer	007.187	014
Engineer - Operations	Industrial Engineer	012.188	030
Engineer - Standards	Materials Engineer Welding Engineer	005.081 011.081	
Engineer - Structural	Civil Engineer	005.081	014
Engineer - Utilization	Utilization Engineer	007.081	078
Engineering Programmer	Programmer, Engineering & Scientific	020.188	030
Mathematician	Statistician, Physicial Science & Engineering	020.188	046

ENGINEERING TECHNICIAN OCCUPATIONS

The least to the second of the	DICTIONARY OF OCCUPATIONAL TITLES		
INDUSTRY TITLE	·TITLE	CODE	
Draftsman	Draftsman, Civil Draftsman, Electrical Draftsman, Electronic Draftsman, Map Draftsman, Mechanical Draftsman, Structural	005.381 014 003.281 010 003.281 014 017.281 058 007.281 014 005.281 018	
Instrument Technician	Instrumentation Technician	003.381 026	
Lab Technician	Chemical Lab Technician Electrical Technician Mechanical Engineering Technician	022.281 014 003.181 010 007.181 026	
Radio Technician	Electronic Technician	003.181 014	

OPERATIONS FUNCTIONS

Are responsible for the operations of the physical plant and the servicing of customer installations. Plant and equipment construction, maintenance, test and repair is typically performed or supervised by these departments. It is typical for larger companies to have specialized activities for the test, maintenance and repair of measuring and regulating equipment. Larger companies tend to include graduate engineering personnel in operations to provide technical supervision over districts or regions. These engineers have particular responsibility for maintaining conformity to safety standards, providing technical services to customers in this region, and supervising plant operations.

OPERATIONS MANAGEMENT OCCUPATIONS

INDUSTRY TITLE DICTIONARY OF OCCUPATION TITLE		JONAL TITLES CODE	
Chief Dispatcher - Work	Dispatcher, Chief, Service or Work	959.138 010	
Division, District, Area, or Local Manager	Supt. Distribution II General Foreman Supt. Compressor Station Compressor Station Engineer, Chief Gas Pumping Station Foreman Pressure Foreman Stationary Engineer Foreman	184.168 158 183.168 022 184.168 150 914.132 010 953.137 010 953.138 010 950.131 014	
Division, District, Area or Local Services Manager	Appliance Service Supervisor Service Supervisor Service Foreman Manager, Technical Services Mains & Service Foreman	187.168 010 184.168 134 821.131 022 189.268 014 862.138 010	
Foreman - Carpenter Shop	Carpenter Foreman	860.131 018	
Foreman - Machine Shop	Machinist Foreman	631.131 014	

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES
Foreman - Regulator Shop	Meter and Regulator Shop Foreman	
Foreman - Welding Shop	Foreman, Welding	819.131 010
Foreman - Vehicle Shop	Automobile Mechanic, Chief	620.131 010
Gas Dispatcher	Gas Dispatcher	953.168 010
Manager - Engineer Construction	Supt. Construction	182.168 022
Manager, Engineering Maintenance	Supt. Maintenance Utilities & Maintenance Foreman	189.131 014 899.131 014
Manager, Gas Distribution & Management	Supt., Distribution	184.168 154
Supt Building	Supt Building	187.168 194
Supt Garage	Garage Foreman	620.131 018
Supt Meter Shop	Supt Meters	184.168 194
Supt Warehouse	Foreman - Receiving & Shipping Manager - Warehouse Warehouse Foreman	223.168 022 184.168 114 929.138 014

OPERATIONS PROFESSIONAL OCCUPATIONS.

ing ear our point dealers on	DICTIONARY OF OCCUPA	ATIONAL TITLES
INDUSTRY TITLE	TITLE	CODE
Division, District or Area Engineer	Service Engineer	639.251 010
Plant Engineer	Plant Engineer Stationary Engineer	007.187 018 950.782 054

OPERATIONS TECHNICIAN OCCUPATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLESCODE	
Corrosion Control Technician	Corrosion Control Fitter	820.381	014
Plant Technician	Maintenance Technician	638.281	026
Safety Representative	Safety Inspector	821.387	018
Surveyor	Surveyor	018.188	026

OPERATIONS MANUAL OCCUPATIONS

INDUSTRY TITLE	DICTIONARY OF OCCUPATIONAL TITLE	TITLES CODE	
Building Maintenance Man	Maintenance Mechanic	638.281	022
Carpenter	Carpenter Carpenter Maintenance	860.381 860.281	
Electrician	Electrician .	824.281	014
Equipment Operator	Gas Plant Operator Pumpman-Gas Plant Gas Pumping Station Operator	953.380 953.782 953.782	030
Fitter	Fitter Gas Fitter, Pressure Gas Main Fitter Pipe Fitter-Maintenance Pipe Fitter	862.884 953.884 862.381 862.381 862.381	010 026 050
Heavy Equipment Operator	Trench Digging Machine Operator Bulldozer Operator	850.883 850.883	
Inspector - Leakage	Gas Leak Inspector	953.387	014
Instrument Repairman	Instrument Repairman Instrument Mechanic	710.281 710.281	
Machinist	Machinist	600.280	030
Meter Repairman	Gas Meter Repairman Meter Repairman	710.281 710.281	
Plumber	Plumber Plumber, Maintenance	862.381 862.381	
Pressure, Operator	Gas Compressor Operator Pressureman	950.782 853.782	
Radio Repairman	Electrician, Radio Radio Mechanic	823.281 823.281	
Regulator Repairman	Gas Governor Repairman	710.781	014
Remote Control Technician	Electronics Mechanic	828.281	022
Serviceman - Customer	Industrial Gas Serviceman Gas Appliance Serviceman Gas Serviceman	710.281 637.281 637.281	022
Truck Driver	Truck Driver Truck Driver, Heavy Dump Truck Driver	905.883 905.883 902.883	022
Vehicle Mechanic	Automobile Mechanic Construction Equipment Mechanic	620.281 620.281	
Welder	Welder, Arc Welder, Combination Welder, Gas Welder, Repair Welder, Seam	810.884 812.884 811.884 812.884 810.782	014 014 022
·	Welder, Spot	810.782	